

INFORMATION PACKET

Friday, September 22, 2023



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CITY OF CASPER DOCUMENTS & INFORMATION

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BOARD MEETINGS AND AGENDAS

Advance Casper 08.17.23 Minutes5

C.A.S.P.E.R.

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

Future Agenda Items

Council Items:

Item	Date	Estimated Time	Notes
Formation of Additional Advisory Committees			
Graffiti Abatement & Alternatives			
Livability/Marketing Follow-up			
Special Event Permitting Process			
One Cent Funding Application Process Debrief			November
Funding for Sidewalk Repairs/Homeowner			
Naming City Garbage Trucks			
Judge's Quarterly Update	12/5/23 3/5/24	15 minutes	Recurs Quarterly
988 Stickers - Follow-up			

Staff Items:

Fire Station 1			
CBC Public Safety Design			October
Downtown Parking Kiosks			November
Code Enforcement Follow-up Part 2 (Time Frame for Addressing Violations)			
Code Enforcement Follow-up Part 3 (Assessment of Administrative Fees)			
Code Enforcement Follow-up Part 1 (Assessment of Vehicle Towing Fees)			October
Code Enforcement Follow-up (Abatement Responsibility for Sidewalk and Street Vegetation Obstructions)			
Code Enforcement Follow-up (Funding Source for Condemnations, Dangerous Buildings, and Demolitions)			
Council goal update: Business Incentive Options			October
Business Self Fire Inspection Program			October
Dangerous Building Processes			April

Potential Topics-- Council Thumbs to be Added:

City Facility Retention & Subsidization			
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Future Regular Council Meeting Items:

Executive Session: Personnel	11/21/23 & 12/5/2023		
OVG - Sponsorship & Naming Rights Global Spectrum			

Retreat Items:

Economic Development and City Building Strategy			
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The Grid**Working Draft of Council Meeting Agendas**

September 26, 2023 Councilors Absent:			
Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Neighborhood Help Program (Memo Due)		4:35	20 min
Liquor License Incentive and Responsible Sales Program & Crime Statistics (Memo Due)		4:55	60 min
Aquatics Business Plans (Memo Due)	Direction Requested	6:25	30 min
Unpaid Utility Ordinance Amendment	Move Forward for Approval	6:15	20 min
Agenda Review		6:55	20 min
Legislative Review		7:15	20 min
Council Around the Table		7:35	20 min
Approximate Ending Time:			7:55

October 3, 2023 Councilors Absent:					
Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Pony Express Feasibility Study Funding					
Approval of 9/5 Minutes					C
Approval of 9/5 Executive Session Minutes					C
Approval of 9/12 Special Meeting Minutes					C
Approval of 9/12 Executive Session Minutes					C
Approval of 9/19 Minutes					C
Approval of 9/19 Executive Session Minutes					C
Bright Spot: Fire Prevention Week					
Bright Spot: Donate Life					
PH & 1st Reading: DUI Ordinance Amendment		N			
PH & 1st Reading: Camping Ordinance		N			
PH & 1st Reading: Parking & Dwelling Restriction Ordinance		N			
3rd Reading: Bar & Grill Ordinance			N		
3rd Reading: TNR ordinance			N		
WAM Resolutions					C
One Cent #17 Community Projects Contracts				C	

October 10, 2023 Councilors Absent:			
Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
City Inspectors Authority/Oversight of Licensed Contractors	Direction Requested	4:35	30 min
Open Container Area Debrief	Information Only	5:05	60 min
988 Stickers - Follow-up	Direction Requested	6:05	30 min
Agenda Review		6:35	20 min
Legislative Review		6:55	20 min
Council Around the Table		7:15	20 min
Approximate Ending Time:			7:35

October 17, 2023 Councilors Absent:					
Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
	Pre-Meeting: Community Engagement Follow-Up				
Approval of 10/3 Minutes					C
2nd Reading: DUI Ordinance			N		
2nd Reading: Camping Ordinance			N		
2nd Reading: Parking & Dwelling Restriction Ordinance			N		

October 24, 2023 Councilors Absent:			
Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
	Recommendations = Information Only, Move Forward for Approval, Direction Requested		
Meeting Follow-up		4:30	5 min
LGBTQ Advisory Board Update	Information Only	4:35	20 min
Ford Wyo Center Part 2	Direction Requested	4:55	30 min
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
			Approximate Ending Time:

November 7, 2023 Councilors Absent:					
Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
	Approval of 10/17 Minutes				
3rd Reading: DUI Ordinance Amendment			N		
3rd Reading: Camping Ordinance			N		
3rd Reading: Parking & Dwelling Restriction Ordinance			N		

November 14, 2023 Councilors Absent:			
Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
	Recommendations = Information Only, Move Forward for Approval, Direction Requested		
Meeting Follow-up		4:30	5 min
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
			Approximate Ending Time:

November 21, 2023 Councilors Absent:					
Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
	Approval of 10/17 Minutes				

November 28, 2023 Councilors Absent:			
Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
	Recommendations = Information Only, Move Forward for Approval, Direction Requested		
Meeting Follow-up		4:30	5 min
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
			Approximate Ending Time:

Fly Casper Alliance
August 17, 2023
Board of Directors
Meeting minutes

Members Present: Kaycee Wiita, Tassma Powers, Luke Gilliam, Tyler Daugherty, and Justin Farley.

Members Absent: Glenn Januska and Eric Nelson

Staff Present: Chanel McCash

Called to order at: 12:07pm

Consent Agenda

Kaycee Wiita motioned to approve the minutes from the July 20, 2023 meeting, Tassma Powers moved and Luke Gilliam seconded. All-in-Favor; motion passed.

County Commissioners Update

At the last meeting, Fly Casper Alliance (FCA) asked to carry over money committed to the MRG. No decision was made from the commissioners. They are happy with the efforts the FCA board has put in.

Marketing Update

We are parting ways with LUM Studio. They didn't get the messaging right and we were unhappy with the service. They did set up social media pages, hopefully we can keep them and set up a landing page. Kaycee would like to get a proposal from Brooke with Western Wit. She has taken over social media for the interim. Tassma Powers suggested we get a proposal from Kalen Solutions and LUM for a landing page. Chanel will get those proposals for the September 21, 2023 meeting.

Advance Casper update

Justin reported that there were no updates at this time.

Special Agent Update

Tyler reported that there are no updates at this time.

Visit Casper Update

Tyler reported they are working on the 5150 Restaurant Week and Winter Fest 2024.

Meeting adjourned at 1:05pm

The next meeting will be August 17, 2023, 12:00pm at the office of Advance Casper.

These minutes were adopted by vote of the Fly Casper Alliance Board of Directors as a fair and accurate account of all business conducted when a quorum was present.

Approved:

Chair

Secretary

Copies of all materials presented to the board are filed in the board's permanent file in the Advance Casper office.